

The Board of County Commissioners, Brown County, Ohio, met in regular session this 18th day of October, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator. Commissioners' Clerk, Hannah Ross, was absent.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Gray to approve the request of Kelly Cole, Development, for a supplemental appropriation of unappropriated funds from 2103 *CHIP CDBG* in the amount of \$35,000.00 into 2103-1005-52178 *CHIP CDBG Home Repairs*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – JFS

Motion moved by Mr. Applegate to approve the request of Sheri Tabor, JFS, for a supplemental appropriation of unappropriated funds from 2550 *JFS Public Assistance* in the amount of \$50,000.00 into 2550-5000-52117 *JFS Public Assistance - PRC*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Gray to approve the request of Rita Henize, BCSO, for the following appropriation changes:

Decrease 1000-2000-52112 *Equipment* in the amount of \$16,000.00
Increase 1000-2000-52118 *Contract Services* in the amount of \$16,000.00

Decrease 1000-2000-52113 *Repairs* in the amount of \$3,000.00
Increase 1000-2000-52118 *Contract Services* in the amount of \$3,000.00 Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Applegate to approve the request of Rita Henize, BCSO, for the following appropriation changes:

Decrease 1000-2000-52275 *CO Equipment* in the amount of \$1,000.00
Increase 1000-2000-52274 *CO Supplies* in the amount of \$1,000.00

Decrease 1000-2000-52276 *CO Contract Services* in the amount of \$373.50
Increase 1000-2000-52274 *CO Supplies* in the amount of \$373.50

Decrease 1000-2000-51111 *Salary* in the amount of \$10,000.00
Increase 1000-2000-52274 *CO Supplies* in the amount of \$10,000.00

Decrease 1000-2000-51131 *CO Salary* in the amount of \$15,000.00
Increase 1000-2000-52274 *CO Supplies* in the amount of \$15,000.00 Second: Mr. Gray

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – AUDITOR

Motion moved by Mr. Gray to approve the request of Jill Hall, Auditor, for the following appropriation changes:

Decrease 1000-1001-51116 *Auditor Workers Comp* in the amount of \$737.65
Increase 1000-1001-52110 *Auditor Supplies* in the amount of \$737.65

Decrease 1000-1001-52112 *Auditor Equipment* in the amount of \$1,500.00
Increase 1000-1001-52116 *Auditor Other Expenses* in the amount of \$1,500.00

Decrease 1000-1001-52118 *Auditor Contract Services* in the amount of \$1,000.00
Increase 1000-1001-52110 *Auditor Supplies* in the amount of \$1,000.00 Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

October 18, 2023

IN THE MATTER OF APPROPRIATION CHANGE – BUILDING DEPARTMENT

Motion moved by Mr. Applegate to approve the request of James Berry, Building Department, for an appropriation change to decrease 1000-8003-52110 *Planning Commission Supplies* in the amount of \$290.00 and increase 1000-8003-52518 *Building Permit Fees Assessment* in the amount of \$290.00, said change is needed to pay the additional 1% fee to the Treasurer of State, OBBS, for the additional building permit/approval fees. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF GRANT AGREEMENT – B-F-23 – DEVELOPMENT

Motion moved by Mr. Gray, upon the request of Kelly Cole, Development, to enter a grant agreement with the Ohio Department of Development, in the amount of \$202,000.00 for the sole purpose of community and economic development activities and provide technical assistance in connection with the two application programs, Brown County Senior Nutrition and sidewalks in the Village of Sardinia; the grant term is from September 1, 2023 to October 31, 2025. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF MEMORANDUM OF UNDERSTANDING – BOE

Motion moved by Mr. Applegate, upon the request of Connie Ayers, BOE, to enter a Memorandum of Understanding with Ohio Secretary of State for the reimbursement of electronic pollbooks up to 85% or the amount of the allocation as determined by the SOS in accordance with Section 610.30 of H.B. 33, the State Operating Budget, for State FY 2024 for pollbooks acquired after July 4, 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Gray to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$3,336.44
BOE	\$0
BUILDING DEPT	\$46.94
CLERK OF COURTS	\$47.00
COMMISSIONERS	\$815.70
COMMON PLEAS	\$1,297.24
CORONER	\$0
CSEA	\$566.19
DEVELOPMENT	\$5,685.49
DOG TAGS	\$0
E911	\$2,925.79
EMA	\$80.22
ENGINEER HWY	\$37,596.26
ENGINEER OFFICE	\$3,966.97
ENGINEER SEWER & WATER	\$0
JFS	\$43,816.25
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$38,567.05
MAINTENANCE	\$4,518.47
MUNICIPAL	\$364.50
PROSECUTOR	\$2,300.72
RECORDER	\$0
SHERIFF	\$28,537.70
TITLE	\$4,768.23
TREASURER	\$0
GRAND TOTAL	\$179,237.16

IN THE MATER OF REVIEW – MONTHLY INTEREST REPORT

The Commissioners received and reviewed the Monthly Interest Report received from the County Treasurer.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 18th day of October, 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

October 18, 2023

10/17/2023

Commissioners, Barry Woodruff and Tony Applegate, attended the ABCAP Board Meeting.

10/18/2023

Commissioners met with Darrin Schneider, Village of Mount Orab, and Mayor, Joe Howser, Village of Mount Orab.
Commissioners met with Darin Schweickart, DS2, to review floor plans.

Approval: October 23, 2023


Barry Woodruff, President


Daryll Gray, Member


Tony Applegate, Member


Sarah Beath, County Administrator

October 18, 2023