

The Board of County Commissioners, Brown County, Ohio, met in regular session this 11th day of October, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROBATE JUVENILE COURT

Motion moved by Mr. Gray to approve the request of Ryan Gallenstein, Chief Financial Officer, for a supplemental appropriation of unappropriated funds from 2451 *Juvenile Court Special Projects Fund* in the amount of \$30,000.00 into 2451-3004-52116 *Juvenile Special Projects Other Expenses*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – JFS

Motion moved by Mr. Gray to approve the request of Sheri Tabor, Director, for a supplemental appropriation of unappropriated funds from 2550 *Job & Family Services Fund* in the amount of \$5,000.00 into 2550-5000-40501 *JFS Refunds/Reimbursements*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – JFS

Motion moved by Mr. Applegate to approve the request of Sheri Tabor, Director, for a supplemental appropriation of unappropriated funds from 2551 *Children's Services Fund* in the amount of \$200,000.00 into 2551-5000-52133 *Transfer Out JFS*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Gray to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from 2521 *Auto & Gas Fund* in the amount of \$1,200,000.00 into 2521-4003-52118 *Engineer Contract Services Auto & Gas*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Alisa Stahl, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of \$1,000.00 into 1000-1000-52110 *Commissioner Supplies*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Alisa Stahl, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of \$25,000.00 into 1000-8007-52118 *Maintenance Contract Repairs*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2014 *American Rescue Plan Fund* in the amount of \$1,152,538.53 into 2014-1000-52116 *ARP Other Expenses*. Said funds will be used to fund the ARPA Subrecipient Grant Program. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

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IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Alisa Stahl, Assistant Clerk, for an appropriation change to decrease 1000-8007-52178 *Maintenance Repairs* in the amount of \$20,000.00 and increase 1000-8007-52118 *Maintenance Contract Repairs*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Applegate to approve the request of Dominick Daulton, Director, to hire Elizabeth Felts as an Administrative Assistant, at the rate of pay of \$19.00 per hour, effective 10/16/2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO RECORD – DESIGNATION OF LEAD APPLICANT – ABCAP

Motion moved by Mr. Gray to record the designation of the Adams Brown Counties Economic Opportunities, Inc. (dba ABCAP) to apply for and administer the Lead Safe Ohio Program for Brown County. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION AUTHORIZING PARTICIPATION IN THE OUTDOOR RECREATION COUNCIL OF APPALACHIA (ORCA)

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

Brown County Resolution 10112023-1

10/11/23

The Brown County Board of Commissioners met in regular session on October the 11th, 2023 and adopted the following resolution:

WHEREAS, certain municipal corporations, counties and/or townships of the State of Ohio (the "Original Council Members") entered into an Agreement establishing the Outdoor Recreation Council of Appalachia, also referred to herein as "ORCA," (the "Agreement") pursuant to Revised Code Chapter 167, for the purpose of integrating conservation, outdoor recreation, and economic development in a way that strengthens and inspires communities in Southeast Ohio; and

WHEREAS, ORCA, is authorized by the USDA, Forest Service Wayne National Forest Athens Ranger District through supplemental agreement to Master Challenge Cost Share Agreement # 20-CS-11091400-014 to develop, construct, and cooperatively manage the Baileys Trail System in an efficient and sustainable manner that reduces the burden on both parties while providing increased benefits to the public, and

WHEREAS, the ORCA has expanded participation to include ORCA Partners as defined in ORCA Bylaws, and

WHEREAS, ORCA intends to expand outdoor recreation opportunities at no cost for Partners as follows:

1. **Planning.** Inclusion of your county in the ARC POWER Grant, Buckeye Hills Regional Development Council, and Wayne National Forest Supported Multi-County Recreation Asset Assessment and Development Plan. This service is managed by ORCA and led by ORCA procured consultant Scott Linnenburger of Kay-Linn Enterprises. This plan will be a physical and digital document highlighting outdoor recreation and destination development opportunities in ORCA Member and Partner Counties.
2. **Support.** ARC POWER Grant support to advance collaborative or regional branding/destination development for top priorities identified by your county's Convention and Visitor's Bureau Director or leading tourism professional and compliant with ARC POWER grant regulations. A wide range of branding marketing activities may be possible, funding is limited to ~\$90,000 to share with all ORCA Members and partners.
3. **Representation.** ORCA will represent and include interested counties as the service area for

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an ARC ARISE Planning Proposal in partnership with the Pennsylvania Wilds. There is no guarantee this proposal will be selected for implementation. Counties and communities interested in being represented will communicate with ORCA staff, which will then work with the PA Wilds team to analyze feasibility of integrating technology into outdoor recreation to bolster economies in rural areas. Communities represented will receive copies of the planning grant project's conclusion, which is anticipated to be a technology integration implementation plan for rural Appalachian Pennsylvania and Southeast Ohio.

- 4. Invitation to the 2024 Ohio Outdoor Recreation Economy Conference and the opportunity to participate in planning.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF BID OPENING – 2023 MARTIN HILL RETAINING WALL– ENGINEER

A bid opening was held this day in the office of the Brown County Board of Commissioners at 10:00 A.M. for the 2023 Martin Hill Retaining Wall. The following 5 bids were received timely and will be forwarded to the Brown County Engineer for review and awarded at a later date.

KT Holden Construction 2300 Lebanon Road Lebanon, Ohio 45036	\$ 218,588.00
JTM Smith Construction, Inc. PO Box 223 Fayetteville, Ohio 45118	\$ 188,805.50
Cooper's Excavating, LLC 7251 Bethlehem Rd Winchester, Ohio 45697	\$ 194,669.00
Sunesis Construction Co. 2610 Crescentville Rd West Chester, Ohio 45069	\$ 208,383.90
D.G.M., Inc. 1881 Adams Rd Beaver, Ohio 45613	\$ 169,048.00

In attendance: Stephanie Willey, BC Engineer's Office.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Gray to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$40.00
BOE	\$901.78
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$141,191.68
COMMON PLEAS	\$3,401.96
CORONER	\$16,015.25
CSEA	\$5,994.23
DEVELOPMENT	\$7,632.27
DOG TAGS	\$0
E911	\$6,601.18
EMA	\$549.91
ENGINEER HWY	\$84,978.83
ENGINEER OFFICE	\$995.87
ENGINEER SEWER & WATER	\$0
JFS	\$324,239.24
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$24,518.26
MAINTENANCE	\$23,293.59
MUNICIPAL	\$40,000.00
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$8,209.82

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TITLE	\$0
TREASURER	\$0
GRAND TOTAL	\$688,563.87

MOTION TO EXECUTE EXTENSION AGREEMENT – FOP CONTRACT – DPS

Motion moved by Mr. Applegate to execute an extension agreement to extend the date for the fact-finding hearing to April 30, 2024, for the FOP contract, for the Department of Public Safety 911 Dispatchers. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

MOTION TO EXECUTE EXTENSION AGREEMENT – FOP CONTRACT – SHERIFF

Motion moved by Mr. Gray to execute an extension agreement to extend the date for the fact-finding hearing to April 30, 2024, for the FOP contract, for the Brown County Sheriff's Office. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF ANNUAL PREMIUM RENEWAL – DELTA DENTAL – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to enter the Annual Premium Renewal with Delta Dental for Brown County Employee Dental coverage for 2024. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 11th day of October, 2023. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

10/5/2023

Commissioner Barry Woodruff attended a virtual Sardinia Creamery Project update meeting, with Patriot Engineering and Environmental.

Commissioner Barry Woodruff attended a Board of Revision Meeting.

10/10/2023

Commissioner Barry Woodruff attended a BET LEPC meeting.

10/11/2023

Commissioners met with Dominick Daulton, Director DPS, to discuss department updates

Commissioners met with Dan Wickerham, ABCAP, to discuss various department updates, including the Healthy Aging Grant, administered by the Ohio Department of Aging.

Approval: October 16, 2023

Absent
Barry Woodruff, President

Daryll R Gray
Daryll Gray, Member

Tony Applegate
Tony Applegate, Member

Hrc
Hannah Ross, Clerk