

The Board of County Commissioners, Brown County, Ohio, met in regular session this 24th day of May, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Gray to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$2,261.75 into 1000-2000-51122 *Sheriff Employee Pay Overtime*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF NOTICE TO BIDDERS – 2023 HUNTINGTON TOWNSHIP SLIP SITES – ENGINEER

Motion moved by Mr. Applegate upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2023 Huntington Township Slip Sites. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

NOTICE TO BIDDERS

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until **9:00 a.m. on June 26, 2023** for:

2023 Huntington Township Slip Sites

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

The work shall meet the State of Ohio Department of Transportation Construction and Material Specifications, including appropriate changes and Supplemental Specifications in effect as of the contract date.

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at **10:00 a.m. on June 26, 2023.**

By order of the Board of Brown County Commissioners, Brown County, Ohio.

IN THE MATTER OF PUBLIC HEARING NOTICE – DEVELOPMENT

Motion moved by Mr. Gray to approve the request of Kelly Cole, Development, for a Public Hearing Notice for the PY 23 CDBG Community Allocation Program. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

May 24, 2023

IN THE MATTER OF RESOLUTION – ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN – DEVELOPMENT

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**Anti-displacement and Relocation Assistance Plan-Brown County
Resolution # 05242023-1**

Residential Anti-displacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as Amended

Providing for One-for-One Replacement Units and Relocation Assistance

The Brown County Commissioners will replace all occupied and vacant habitable low/moderate income dwelling units demolished or converted to a use other than as low/moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.496 a(b)(1).

All replacement housing will be provided within 3 years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the Brown County Board of Commissioners will make public and submit to the Ohio Development Services Agency, Office of Community Development the following information in writing:

A description of the proposed activity (ies);

The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate income dwelling units as a direct result of the assisted activity;

A time schedule for the commencement and completion of the demolition or conversion;

The general location on a map and approximate size (number of bedrooms) that will be provided as replacement dwelling units;

The source of funding and a time schedule for the provision of the replacement units;

The basis for concluding that each replacement dwelling unit will remain a low/moderate income dwelling unit for at least 10 years from the date of initial occupancy;

An analysis determining whether a dwelling unit proposed to be demolished is habitable or not.

Adopted this 24th day of May, 2023 by vote of the Brown County Board of Commissioners.

IN THE MATTER OF RESOLUTION – COMMUNITY ALLOCATION APPLICATION – DEVELOPMENT

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

Brown County Resolution Number 05242023-2

Authorizing the submittal of the PY 2023 Community Development Block Grant (CDBG) Community Allocation application

Whereas, the State of Ohio, through the Ohio Department of Development/Office of Community Development has made available to eligible communities, funding for the PY 2023 Community Allocation Program; and

Whereas, the County of Brown, Ohio, may be eligible to receive up to \$202,000.00 in CDBG Allocation Program funding, provided the county meets all applicable requirements; and

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under the PY 2023 CDBG Community Allocation Program; and

Whereas, Brown County, Ohio wishes to direct and authorize the Brown County Department of Development, to act in connection with said Program's Application and provide such additional information as may be required;

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That Brown County Authorizes the Director of the Brown County Department of Development, Kelly Cole, to file a PY 2023 Community Development Allocation Program application with the State of Ohio, Department of Development, Office of Community Development, and to provide all information and documentation required in said Application submission.

Section 2: That Brown County hereby approves the filing of said application.

Section 3: That Brown County hereby understands and agrees that participation in said Program will require compliance with all program guidelines and assurances.

Section 4: That Brown County hereby commits itself to provide its local share of funding, as required.

Section 5: That since this resolution must accompany said application, which must be filed with the Ohio Department of Development by June 14th, 2023 it shall become effective immediately upon its passage.

May 24, 2023

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Applegate to approve the following bills for payment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$752.64
BOE	\$2,441.05
BUILDING DEPT	\$64.40
CLERK OF COURTS	\$0
COMMISSIONERS	\$3,447.07
COMMON PLEAS	\$2,567.09
CORONER	\$14,000.00
CSEA	\$0
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$3,641.40
EMA	\$8,390.22
ENGINEER HWY	\$13,031.64
ENGINEER OFFICE	\$32,234.84
ENGINEER SEWER & WATER	\$0
JFS	\$20,348.90
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$0
MAINTENANCE	\$1,472.91
MUNICIPAL	\$3,112.00
PROSECUTOR	\$2,131.46
RECORDER	\$516.15
SHERIFF	\$6,702.35
TITLE	\$0
TREASURER	\$0
GRAND TOTAL	\$114,854.12

IN THE MATTER TO ADJOURN

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 24th day of May, 2023.
Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

5/23/2023

Commissioner Daryll Gray attended the BC Children and Family First Council Meeting.

5/24/2023

Commissioners met with Kelly Cole, Development, to discuss the PY 23 CDBG Community Allocation Program.

Approval: May 31, 2023


Barry Woodruff, President


Daryll Gray, Member


Tony Applegate, Member


Hannah Ross, Clerk

May 24, 2023