

The Board of County Commissioners, Brown County, Ohio, met in regular session this 12th day of December 2018 with the following members present: Barry L. Woodruff, President Tony Applegate, Member Daryll R. Gray, Member

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Applegate to approve the following bills for payment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$2,248.88
BOE	\$12,769.04
BUILDING DEPT	\$666.60
CLERK OF COURTS	\$0
COMMISSIONERS	\$4,779.65
COMMON PLEAS	\$5,095.38
CORONER	\$7,650.00
CSEA	\$12,449.70
DOG TAGS	\$0
E911	\$9,440.98
ECONOMIC DEVELOPMENT	\$0
EMA	\$19,695.60
ENGINEER HWY	\$116,989.17
ENGINEER OFFICE	\$4,286.12
ENGINEER SEWER & WATER	\$0
JFS	\$41,055.85
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$9,913.75
LAW LIBRARY	\$1,394.89
MAINTENANCE	\$21,610.73
MUNICIPAL	\$1,096.29
PROSECUTOR	\$407.94
RECORDER	\$0
SHERIFF	\$12,265.44
TITLE	\$4,761.58
TREASURER	\$320.46
GRAND TOTAL	\$288,898.05

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Miranda Lowe-Hanselman, Assistant Clerk, for an appropriation change to decrease 1000-8008-52118 *Airport Contract Services* in the amount of \$1,946.29 and increase 1000-1000-52116 *Other Expenses*; said funds are to pay 1011 Technology Consulting for the Building Department's 2018 bill of service. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Miranda Lowe-Hanselman, Assistant Clerk, for the following appropriation changes:

Decrease 1000-1000-52112 Equipment in the amount of \$1,000.00
Increase 1000-8007-52141 Maintenance Utilities in the amount of \$1,000.00

Decrease 1000-1000-52130 in the amount of \$8,470.00
Increase 1000-8007-52141 Maintenance Utilities in the amount of \$8,470.00

Decrease 1000-1000-52520 Apiary Inspection Fees in the amount of \$3,195.25
Increase 1000-8007-52141 Maintenance Utilities in the amount of \$3,195.25

Said funds will be used to pay Georgetown Utilities through December 31, 2018. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

December 12, 2018

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – JFS

Motion moved by Mr. Gray to approve the request of David Sharp, Director JFS, for a supplemental appropriation of unappropriated funds from 2550 *Job & Family Services* in the amount of \$70,000.00 into 2550-5000-52116 *Other Expenses*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – JFS

Motion moved by Mr. Applegate to approve the request of David Sharp, Director JFS, for a supplemental appropriation of unappropriated funds from 2550 *Job & Family Services* in the amount of \$30,000.00 into 2550-5000-52117 *Public Assistance*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – MUNICIPAL COURT

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, for the following appropriation changes:

Decrease 1000-3003-52310 *Visiting Judge* in the amount of \$300.00
Increase 1000-3003-51118 *PERS* in the amount of \$300.00

Decrease 2357-3003-52110 *Supplies* in the amount of \$400.00
Increase 2357-3003-51119 *Medicare* in the amount of \$400.00 Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE - COMMON PLEAS COURT

Motion moved by Mr. Applegate to approve the request of Joni Dotson, Court Administrator, for an appropriation change to decrease 1000-3000-51111 *Salaries* in the amount of \$1,500.00 and increase 1000-3000-51118 *PERS* in the amount of \$1,500.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – CLERK OF COURTS

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from CGF 1000 into the following accounts:

1000-3001-51111 *Salaries* in the amount of \$6,300.00
1000-3001-51118 *PERS* in the amount of \$ 1,500.00

Said funds are needed due to an error in the 2018 Budget process and discovered earlier in 2018. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – CLERK OF COURTS

Motion moved by Mr. Applegate to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2400 *Certificate of Title Adm Fund* in the amount of \$400,000.00 into 2400-3002-52530 *Treasurer of State*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BUILDING DEPARTMENT

Motion moved by Mr. Gray to approve the request of James Berry, Building Official, for a supplemental appropriation of unappropriated funds from CGF 1000 into the following accounts:

1000-8009-51111 *Salary* in the amount of \$1,040.00
1000-8009-51118 *PERS* in the amount of \$350.00
1000-8003-51118 *PERS* in the amount of \$40.00

Said funds are needed for the salary increase provided in 2018. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

December 12, 2018

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, Clerk, for a supplemental appropriation of unappropriated funds from 2007 *CEBCO Wellness Grant* in the amount of \$6,900.00 into 2007-1000-53310 *Wellness Other Expenses*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Sarah Beath, Clerk, for a supplemental appropriation of unappropriated funds from 2007 *CEBCO Wellness Grant* in the amount of \$600.00 into 2007-1000-53012 *Wellness Transfer Out*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, Clerk, for a transfer of funds from 2007-1000-53012 *Transfer Out* in the amount of \$600.00 into 1000-1000-40547 *Transfer In*; said funds are the 2018 Wellness Incentive earned by elected officials to be redeemed as a premium reduction. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Sarah Beath, Clerk, for a supplemental appropriation of unappropriated funds from *CGF 1000* in the amount of \$600.00 into 1000-1000-51124 *Employee Health Insurance*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – PROBATE JUVENILE COURT

Motion moved by Mr. Applegate to approve the request of Charles Ashmore, Court Administrator, for the following appropriation changes:

Decrease 1000-3004-52116 *Other Expenses* in the amount of \$900.00
Increase 1000-3004-51118 *PERS* in the amount of \$900.00

Decrease 1000-3004-52116 *Other Expenses* in the amount of \$800.00
Increase 1000-3005-51118 *PERS* in the amount of \$800.00

Decrease 1000-3004-52116 *Other Expenses* in the amount of \$100.00
Increase 1000-3004-51119 *Medicare* in the amount of \$100.00

Decrease 1000-3004-52116 *Other Expenses* in the amount of \$200.00
Increase 1000-3005-51119 *Medicare* in the amount of \$200.00

Decrease 2570-5001-51111 *Salaries* in the amount of \$4,000.00
Increase 2570-5001-51118 *PERS* in the amount of \$4,000.00

Decrease 2570-5001-51111 *Salaries* in the amount of \$1,000.00
Increase 2570-5001-51119 *Medicare* in the amount of \$1,000.00 Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – CORONER

Motion moved by Mr. Gray to approve the request of Vicky Coburn, Investigator/Clerk, for the following appropriation changes:

Decrease 1000-1006-52118 *Coroner Contract Services* in the amount of \$53.00
Increase 1000-1006-51119 *Medicare* in the amount of \$53.00

Decrease 1000-1006-52118 *Coroner Contract Services* in the amount of \$215.00
Increase 1000-1006-51118 *PERS* in the amount of \$215.00 Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

December 12, 2018

IN THE MATTER TO ENTER ADMINISTRATION AGREEMENT – DEVELOPMENT

Motion moved by Mr. Applegate, upon the recommendation of Kelly Cole, Development, to enter into a Housing Revolving Loan Fund Administration Agreement with the State of Ohio, Development Services Agency, 77 South High Street, PO Box 1001, Columbus, Ohio 43216-1170, effective January 1, 2019 through December 31, 2021. See complete agreement on file. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Gray to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from CGF 1000 in the amount of \$3,307.50 into 1000-2000-52112 *Sheriff Equipment*; said funds were received December 11th from a vest grant. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 12th day of December, 2018. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

12/6/2018

Commissioner, Barry Woodruff, met with Jennifer Trevino, to discuss the 2018-2019 winter cleaning schedule. Commissioners, Barry Woodruff and Daryll Gray, attended the ribbon cutting ceremony at ACRMC.

12/10/18

Commissioner, Daryll Gray, attended the CCAO Winter Conference, Columbus.

12/11/18

Commissioners Barry Woodruff and Tony Applegate, attended the Jail Construction Meeting. Commissioners Barry Woodruff and Tony Applegate, met with Mike McCarty, McCarty and Assoc. to discuss civil engineering effects of the Jail Construction Project. In attendance, Danielle Thompson, SWCD, and Chris Rogers, SWCD. Commissioner, Daryll Gray, attended the CCAO Winter Conference, Columbus.

12/12/18

Commissioners met with Darrin Schneider and Melissa Jimison, BC Chamber of Commerce, to discuss 2019 Contract. Commissioners met with Hannah Whitson and Mike Kindell, CEBCO, to discuss the 2018 Wellness Program. Commissioners met with Doug Herling, Open Road Renewables, to discuss the Hillcrest Solar Project. Also in attendance: McClain Nash, Stephanie Bond, and Davis Klein, Innergex. Commissioners met with Dustin Quinlan, Spectrum, to discuss telephone and data services to Brown County Offices. Also in attendance: Jeremy Davis, 1011 Technologies, Joni Dotson, Court Administrator, and Sheriff Ellis.

Approval: December 17, 2018


Barry Woodruff, President


Tony Applegate, Member


Daryll Gray, Member


Sarah Beath, Clerk

December 12, 2018