

The Board of County Commissioners, Brown County, Ohio, met in regular session this 4th day of May, 2016 with the following members present. Barry Woodruff, President Daryll Gray, Member

Tony Applegate, Member, was absent.

#### IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

#### IN THE MATTER TO RECORD AMENDED CERTIFICATE

Motion moved by Mr. Gray to record as a matter of record the following Amended Certificate. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES  
Office of Budget Commission, Brown County, Ohio  
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the amended certificate of estimated resources for the fiscal year beginning January 1<sup>st</sup>, 2016 as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Special Revenue Funds	Unencumbered Balance	Taxes	Other Sources	Total
T41 MH/CPDG	\$7,098.13		\$ 15,836.04	\$ 22,934.17
T42 MH/TITLE XX	\$1,095.59		\$ 8,163.80	\$ 9,259.39
T43 MEDICAIDE	\$167,514.80		\$ 4,050.00	\$ 163,464.80
T44 ADMS	\$52,683.82		\$ 24,969.99	\$ 77,653.81
T50 MH/ALCOHOL	\$61,563.53		\$ 7,168.90	\$ 68,732.43
T52 MH/LINE ITEM #408	\$450,410.23		\$(43,359.04)	\$ 407,051.19
A50 MENTAL HEALTH 648	\$412,703.03		\$704,892.48	\$1,117,595.51
A53 CRISIS INTERVENTION TRAINING	\$(7,944.53)		\$ 15,467.83	\$ 7,523.30
004 MENTAL HEALTH LOAN	\$22,569.51		\$ 5,607.00	\$ 28,176.51

#### IN THE MATTER OF AGREEMENT- CLEAR PUBLIC RECORDS DATA - CSEA

Motion moved by Mr. Gray upon the request of Susan Smith, Director, CSEA, to enter agreement with West Publishing Corp. (CLEAR) through public records data regarding the location services for non-custodial parents as of June 1, 2016 through May 31, 2017. See complete agreement on file. In attendance: Susan Smith, Director, CSEA. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

#### IN THE MATTER OF RESOLUTION – 2016 CHIP GRANT APPLICATION - DEVELOPMENT

Motion moved by Mr. Gray to adopt the following resolution. In attendance: Kelly Cole, Development. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

Brown County Resolution # 05042016-1

Resolution authorizing the Brown County Department of Development to file an application with the State of Ohio to participate in the 2016 Community Housing Impact & Preservation Program.

Whereas, the State of Ohio Development Services Agency, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the 2016 Community Housing Impact & Preservation Program provided through the State of Ohio, Development Services Agency, Office of Community Development;

Whereas, Brown County, Ohio contains no cities and therefore has no other eligible jurisdictions with which to partner in the Community Housing Impact & Preservation Program;

Whereas, Brown County, Ohio wishes to direct and authorize the Brown County Department of Development, to act in connection with said Program's Application and provide such additional information as may be required;

(Continued on next page.)

May 4, 2016

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That Brown County Authorizes the Director of the Brown County Department of Development, Kelly Cole, to file a 2016 Community Housing Impact & Preservation Program application with the Ohio Development Services Agency, Office of Community Development, and to provide all information and documentation required in said Application submission.

Section 2: That Brown County authorizes the President of the Board of Commissioners, to sign all documents related to application of said grant

Section 3: That Brown County hereby approves the filing of said application.

Section 4: That Brown County hereby understands and agrees that participation in said Programs will require compliance with program guidelines and assurances.

Section 5: That Brown County hereby commits itself to provide its local share of funding, as required.

Section 6: That since this resolution must accompany said application, which must be filed with the Ohio Development Services Agency, Office of Community Development by May 6, 2016 it shall become effective immediately upon its passage.

#### IN THE MATTER OF RESOLUTION – 2016 CHIP GRANT CONSULTATION SERVICES - DEVELOPMENT

Motion moved by Mr. Gray to adopt the following resolution. In attendance: Kelly Cole, Development. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

#### **Brown County Resolution # 05042016-2**

Resolution accepting of the services of a management firm or individual to administer/oversee the CHIP project should the application receive funding.

Whereas, the State of Ohio, Development Services Agency's Office of Community Development, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the 2016 Community Housing Impact and Preservation Program provided through the State of Ohio, Development Services Agency's Office of Community Development and will submit an application for such;

Whereas, the Brown County Board of Commissioners on March 7, 2016 passed resolution 03072016-1 authorizing the procurement of the services of a management firm or individual to oversee the CHIP project should the application receive funding and also to assist in the development of the grant application

Whereas, Brown County seeks to be in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code and has taken the appropriate steps to procure said consulting firm;

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That the response submitted by Christopher T. Wojno Consulting to the Request for Qualifications distributed by the Brown County Board of Commissioners be accepted and the service contract for the 2016-2018 period be awarded as such.

Section 2: That Brown County will enter into contract with Christopher T. Wojno Consulting and upon notification of the 2016 award of CHIP grant funding by the Ohio Development Services Agency's Office of Community Development said contract will be considered fully executed.

Section 3: That Brown County has acted in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

Upon call of the roll:

Tony Applegate

absent

Daryll Gray

Daryll R. Gray

Barry Woodruff

Barry Woodruff

Whereupon the resolution was declared adopted.

May 4, 2016

**IN THE MATTER TO ENTER AGREEMENT – 2016 CHIP – DEVELOPMENT**

Motion moved by Mr. Gray to enter agreement with Chris T. Wojno, LLC, 2429 Dale Avenue, Bexley, Ohio 43215, upon the recommendation of Kelly Cole, Development, for professional and support services for the 2016-18 CHIP to implement the grant if awarded, at a rate of \$80/hr., not to exceed \$28,000.00, Lead Services will be conducted on an individual basis, if needed, per the scale included in the agreement. See complete agreement on file. In attendance: Kelly Cole, Development. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

**IN THE MATTER OF MEMORANDUM OF UNDERSTANDING – 2016 CHIP – DEVELOPMENT**

Motion moved by Mr. Gray to enter MOU with ABCEOI to administer the Tenant Based Rental Assistance Program for the 2016 CHIP Grant, if awarded. In attendance: Kelly Cole, Development. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COUNTY GENERAL FUND**

Motion moved by Mr. Gray to approve the request of Sarah Prebble, Clerk, for a supplemental appropriation of unappropriated funds from 1000-0000-10000 (CGF) in the amount of \$12,000.00 into 1000-1000-52134 (Advance Out). Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

**IN THE MATTER OF ADVANCE – DEVELOPMENT**

Motion moved by Mr. Gray to approve the request of Kelly Cole, Development, for an advance from CGF 1000-1000-52134 (Advance Out) in the amount of \$8,000.00 into 2108-1005-40503 (Advance In) and from CGF 1000-1000-52134 (Advance Out) in the amount of \$4,000.00 into 2100-1005-40503. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

**IN THE MATTER TO APPROVE BILLS**

Motion moved by Mr. Gray to approve the following bills for payment. Bills in the amount of \$174,379.50. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea

**IN THE MATTER TO ADJOURN**

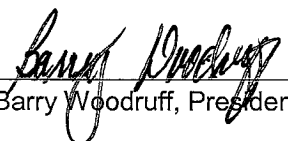
Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 4<sup>th</sup> day of May 2016. Second: Mr. Woodruff.

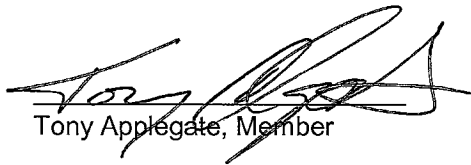
ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, absent Mr. Woodruff, yea


5/4/16

Commissioners Woodruff and Gray met with Robin Carland, Superintendent, Ohio Veterans' Home. Commissioner Woodruff swore Deputy Dog Warden, Renee Bates, into office. In attendance: Josh Davis, Dog Warden. Commissioners Woodruff and Gray met with Ralph Fox, BC Veterans' Services, to discuss policies and procedures. In attendance: Jessica Little, BC Prosecutor, and Jill Hall, BC Auditor.

Approval: May 9, 2016

  
Barry Woodruff, President

  
Tony Applegate, Member

  
Daryll Gray, Member

  
Sarah Prebble, Clerk

May 4, 2016