

The Board of County Commissioners, Brown County, Ohio, met in regular session this December 11, 2013 with the following members present. Mr. Tony Applegate, President Mr. Barry Woodruff, Member

Commissioner Daryll Gray was absent from the meeting.

#### **IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

#### **IN THE MATTER OF APPROPRIATION CHANGE – BROWN COUNTY COMMUNICATION CENTER**

Motion moved by Mr. Woodruff to approve the request of Rob Wilson, Director, Brown County Communication Center, for the following appropriation change. Decrease A25-10 (Other Expenses) in the amount of \$100.00 and Increase A25-9 (Health & Life) in the amount of \$100.00. Second: Mr. Applegate

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

#### **IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ACCUMULATED LEAVE FUND**

Motion moved by Mr. Woodruff to approve the request of Jean Rickey, Clerk, for a supplemental appropriation of unappropriated A15 (Accumulated Leave Fund) funds in the amount of \$15,225.57 into A15-1 (Salaries). This amount will be used to pay out two Sheriff Office employees who retired in November 2013. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

#### **IN THE MATTER OF APPROPRIATION CHANGE – BROWN COUNTY AUDITOR**

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Brown County Auditor, for the following appropriation changes. Decrease 1B2 (Salaries) in the amount of \$4,200.00 and Increase 1B9D (Other Expenses) in the amount of \$4,200.00. Decrease 1B6 (Contract Services) in the amount of \$345.29 and Increase 1B9D (Other Expenses) in the amount of \$345.29. Decrease 1B3 (Supplies) in the amount of \$2,023.08 and Increase 1B9D (Other Expenses) in the amount of \$2,023.08. Decrease 1B4 (Equipment) in the amount of \$8.95 and Increase 1B9D (Other Expenses) in the amount of \$8.95. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

#### **IN THE MATTER OF APPROPRIATION CHANGE – BROWN COUNTY PROSECUTOR**

Motion moved by Mr. Woodruff to approve the request of Jessica Little, Brown County Prosecutor, for the following appropriation change. Decrease 1E2 (Salaries) in the amount of \$625.00 and Increase 1E3 (Secret Service Salaries) in the amount of \$625.00. Second: Mr. Applegate

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

#### **IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY PROSECUTOR**

Motion moved Mr. Woodruff to approve the request of Jessica Little, Brown County Prosecutor, for a supplemental appropriation of unappropriated T30 (Prosecutor Victims Assistance) funds in the amount of \$130.27 into T30-1 (Salaries). Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

#### **IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COUNTY GENERAL FUND**

Motion moved by Mr. Woodruff to approve the request of Dwayne Wenninger, Brown County Sheriff, for a supplemental appropriation of unappropriated A00 (County General Fund) funds in the amount of \$12,000.00 into 6A8 (Inmate Medical). This is to pay for additional inmate medical expenses. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

#### **IN THE MATTER OF APPROPRIATION CHANGE – COUNTY GENERAL FUND**

Motion moved by Mr. Woodruff to approve the request of Dwayne Wenninger, Brown County Sheriff for the following appropriation changes. Decrease 6A3 (Supplies) in the amount of \$3,028.94 and Increase 6A4 (Equipment) in the amount of \$3,028.94. Decrease 6A10 (Inmate Transport) in the amount of \$3,500.00 and Increase 6A28 (PERS) in the amount of \$3,500.00. (Continued on next page)

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amount of \$3,500.00. Decrease 6A2B (Part-time) in the amount of \$1,500.00 and Increase 6A28 (PERS). Decrease 6A3A (Supplies) in the amount of \$787.96 and Increase 6A28 (PERS) in the amount of \$787.96. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER ENTER INTO CONTRACT FOR HOUSING PRISONERS IN COUNTY – GEORGETOWN VILLAGE**

Motion moved by Mr. Woodruff to enter into contract with the Georgetown Village to house prisoners in the Brown County Adult Detention Center at a rate of \$50.00~~0~~ per day for the period of January 1m, 2014 thru December 31, 2014. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COUNTY GENERAL FUND**

Motion moved by Mr. Woodruff to approve the request of Dr. Judith Varnau, Brown County Coroner, for a supplemental appropriation of unappropriated A00 (County General Fund) funds in the amount of \$1,375.00 into 2F1D (Contract Services). This reimbursement is from the Clermont County Coroner. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY LAW LIBRARY RESOURCES BOARD**

Motion moved by Mr. Woodruff to approve the request of Julie A. McConn-Pirman, Law Librarian, for a supplemental appropriation of unappropriated A35 (Law Library Resources Fund) funds in the amount of \$2,000.00 into A35-11 (Books/Subscriptions). Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF APPROPRIATION CHANGE – BROWN COUNTY BOARD OF ELECTIONS**

Motion moved by Mr. Woodruff to approve the request of the Board Members of the Brown County Board of Elections, for the following appropriation change. Decrease 3A6 (Contract Services) in the amount of \$3,000.00 and Increase 3A7 (Travel) in the amount of \$3,000.00. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF APPROPRIATION CHANGE – BROWN COUNTY ENGINEER**

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Brown County Engineer, for the following appropriation change. Decrease K-25 (Salaries) in the amount of \$1,000.00 and Increase K-2 (Salaries) in the amount of \$1,000.00. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY ENGINEER**

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Brown County Engineer, for a supplemental appropriation of unappropriated K01 (Auto & Gas) funds in the amount of \$2,800.00 into K-7 (Other Expenses). Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY ENGINEER**

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Brown County Engineer, for a supplemental appropriation of unappropriated K01 (Auto & Gas) funds in the amount of \$15,000.00 into K-14 (Repairs). Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF POST CERTIFICATE – BROWN COUNTY ENGINEER**

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Brown County Engineer, for the following post certificate. Second: Mr. Applegate.

VENDOR CODE AMOUNT  
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AT&T	K-5	\$1,400.00
AT&T	K-5	\$ 400.00

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO ADOPT CHARGES FOR RECORDS REQUESTS – BROWN COUNTY COMMUNICATION CENTER**

Motion moved by Mr. Woodruff to approve the request of Rob Wilson, Director, Brown County Communication Center, to adopt the following breakdown of costs to be charged for Records Requests filled by the Brown County Communication Center effective January 1, 2014 in accordance to Ohio Revised Code. Second: Mr. Applegate.

Paper (sizes 8.5 x11 through 11 x17)	\$0.10 per page for black and white copies
	\$0.75 per page for color copies
DVD	\$5.00 per disc
CD-R	\$0.30 per disc

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF WATER POLLUTION CONTROL LOAN FUND ASSISTANCE AGREEMENT – BROWN COUNTY ECONOMIC DEVELOPMENT - HOME SEWAGE TREATMENT SYSTEM IMPROVEMENTS**

Motion moved by Mr. Woodruff to enter into a Water Pollution Control Loan Fund Assistance Agreement with the Director of Environmental Protection Agency of the State of Ohio, for the propose to Home Sewage Treatment System Improvements in the amount of \$56,000.00 for 2014. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF COURT ORDER FOR TRANSFER OF FUNDS – BROWN COUNTY AUDITOR**

Motion moved by Mr. Woodruff to approve the following transfer of funds Court Ordered by Judge Scott Gusweiler, Brown County Common Pleas Court, December 10, 2013 on behalf of the Brown County Auditor. Transfer \$4,286.91 from Z10 Personal Property Tax into U02-4 (Unclaimed Funds/Transfer In), transfer \$25,484.05 from Z70 (Surplus Tax) into U02-4 (Unclaimed Funds/Transfer In) and transfer \$908.70 from X60 (Special Assessment) into U02-4 (Unclaimed Funds/Transfer In). These said amounts have been retained in said funds for a period of 5 years or longer. No subdivision has made claim for said funds. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER OF PERSONNEL – BROWN COUNTY JOB & FAMILY SERVICES**

Motion moved by Mr. Woodruff upon the request of David Sharp, Director, Brown County Job & Family Services, to hire Jamee Boyd, effective date of hire is 12/09/13. She will be a Social Services Worker II, paid in pay range 28 step 1, base \$14.15, hourly rate of \$14.15, plus .50 bachelors for total \$14.65. She is eligible for County benefits but is opting out. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

**IN THE MATTER TO APPROVE BILLS**

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

K05	EMERGENCY PLANNING FUND	\$ 3,000.00
K60	EMERGENCY MANAGEMENT	\$ 697.91
K70	DOJ WMD GRANT	\$ 7,755.00
B10	TREASURER DTAC	\$ 4,275.66
J01	REAL ESTATE ASSESSMENT	\$ 6,654.49
A35	LAW LIBRARY RESOURCES FUND	\$ 22.22
A25	E-911 ¼% SALES TAX	\$ 2,773.15
A26	ENHANCED 911 SURCHARGE	\$ 1,231.18
A00	COUNTY	\$ 41,230.86
U04	INSPECTION & SEAL SERVICE ESCRO	\$ 230.00
D11	TREAS/PREPAYMENT INTEREST FUND	\$ 1,086.04
B10A	PROSECUTOR DTAC	\$ 1,166.08
P340	SEWER & WATER DISTRICT FUND	\$ 2,120.30
T85	ENGINEER FEMA GRANT	\$391,005.00
K01	AUTO & GAS	\$ 44,995.39
C23	JUVENILE COURT SPECIAL PROJECTS	\$ 1,781.27

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M60	FELONY DELINQ CUSTODY & CARE	\$ 60.00
C20	JUVENILE COURT COMPUTERIZATION	\$ 2,089.75
C10	PROBATE COURT COMPUTERIZATION	\$ 4,028.74
D20	CHIP HOME 2012	\$ 28,851.08
T12	NEIGHB ORHOOD STABILIZATION FUND	\$ 114.40
D30	CHIP CDBG	\$ 10,965.72
T21	HOME SEWAGE TREATMENT SYSTEM	\$ 3,523.00
A31	NEIGHBORHOOD REVITALIZATION	\$ 1,151.69
H10	CHILD SUPPORT ENFORCEMENT AGENC	\$ 10,662.59
P34	SOLID WASTE DISTRICT/HB 592	\$ 23,471.69
C80	PROBATEION SERVICES FUND	\$ 1,494.76
C90	SPECIAL PROJECTS FUND MUNICIPAL	\$ 375.95
C31	MUNICIPAL COURT LEGAL RESEARCH	\$ 263.87
C79	INTENSIVE PROBATION PROGRAM	\$ 624.27
C43	COMMON PLEAS MEDIATION FEES	\$ 2,000.00
C60	CERTIFICATE OF TITLE ADM FUND	\$ 674.13
C45	COMMON PLEAS SPECIAL WORKS	\$ 2,103.75
C50	RECORDER TO SUPPLEMENTAL TECHNO	\$ 3,565.76
	TOTAL	\$606,045.70

**12/5/13**

The Brown County Solid Waste Authority held their monthly meeting in the Commissioner's Office.

**12/8/13**

Commissioner Daryll Gray attended the 2013 National Workforce Association Annual Legislative Leadership Conference in St. Petersburg, FL.

Lisa Spiller attended the CCAO Winter Conference December 8<sup>th</sup> thru December 10<sup>th</sup> held in Columbus, Ohio.

**12/9/13**

Commissioner Tony Applegate and Commissioner Barry Woodruff attended the CCAO Winter Conference in Columbus, Ohio.

**12/10/13**

Commissioner Barry Woodruff attended a BET/LEPC Meeting held at the EMA Office in Georgetown, Ohio.

The Brown County Law Library held their monthly meeting in the Commissioner's Office.

**12/11/13**

Commissioner Tony Applegate and Commissioner Barry Woodruff met with Doug Bentley and two representatives from the Brown County Life Squad Association to discuss various issues in the county.

Commissioner Tony Applegate and Commissioner Barry Woodruff met with Rob Wilson, Director, Brown County Communication Center and Beth Henry, BCCC, to discuss various issue of the Brown County Communication Center.

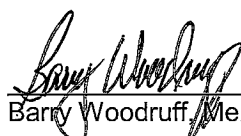
**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this day December 11, 2013. Second: Mr. Applegate.

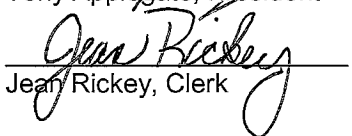
ROLL CALL VOTE: Mr. Gray, absent Mr. Woodruff, yea Mr. Applegate, yea

Approval: December 16, 2013

  
Tony Applegate, President

  
Barry Woodruff, Member

  
Daryll Gray, Member

  
Jean Rickey, Clerk