

The Board of County Commissioners, Brown County, Ohio, met in regular session this 4th day of December, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Alisa Stahl, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$43,000.00 into 1000-8007-52118 *Maintenance Contract Repairs*. Said funds will be used for the replacement of the 15-ton condensing unit and indoor coil for the second floor of the courthouse. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF ELECTIONS

Motion moved by Mr. Gray to approve the request of Connie Ayers, Director, for an appropriation change to decrease 1000-1004-52123 *BOE Contract Service-Pollworkers* in the amount of \$15,150.00 and increase 1000-1004-52112 *BOE Equipment*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Applegate to approve the request of Sheri Tabor, JFS, for a transfer of funds from 2550-5000-52133 *Transfer Out* in the amount of \$26,765.50 into 1000-1000-40547 *Refunds/Reimbursements/Transfers*. Said funds will be used to for the final 2023 Cost Allocation Plan payment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF DELINQUENT TAX AND ASSESSMENT COLLECTION FUND – TREASURER

Motion moved by Mr. Gray to accept the annual report from Connie Patrick, Treasurer, pursuant to ORC 321.261, accounting for Delinquent Tax and Assessment Collection Fund (DTAC) for calendar year 2023, see complete report on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF DELINQUENT TAX AND ASSESSMENT COLLECTION FUND – PROSECUTOR

Motion moved by Mr. Applegate to accept the annual report from Zac Corbin, Prosecutor, pursuant to ORC 321.261, accounting for Delinquent Tax and Assessment Collection Fund (DTAC) for calendar year 2023, see complete report on file. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF REQUEST FOR PROPOSAL FOR COMPREHENSIVE PLAN – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to issue a Request for Proposal for qualified consultants for professional services to prepare a county-wide Comprehensive Plan to strategically guide future growth and orderly development of land, infrastructure, and natural resources. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 4th day of December, 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

December 4, 2023

11/30/2023

Commissioners Daryll Gray and Barry Woodruff attended the ABCAP Board Training Day.

12/1/2023

Commissioner Barry Woodruff attended the virtual CCAO JEDI Committee meeting.

Commissioners Tony Applegate and Barry Woodruff met with State Representative Adam Bird to discuss the upcoming Capital Budget. In attendance: Kelly Cole, Development, and Sarah Beath, County Administrator.

12/4/2023

Commissioners met with Ethan Reynolds, Regional Liaison for Governor DeWine. In attendance: Clark Gray, Clerk of Courts.

Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: December 6, 2023



Barry Woodruff, President



Daryll Gray, Member



Tony Applegate, Member



Hannah Ross, Clerk

December 4, 2023