

The Board of County Commissioners, Brown County, Ohio, met in regular session this 26<sup>th</sup> day of June, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to approve the request of Hannah Ross, Clerk, for a supplemental appropriation of unappropriated funds from 2014 *American Rescue Plan* in the amount of \$6,707.09 into 2014-1000-52133 *Transfer Out*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Hannah Ross, Clerk, for a transfer of funds from 2014-1000-52133 *ARP Transfer Out* in the amount of \$2,697.48 into 1000-1000-40547 *Refunds/Reimbursements/Transfer*, said funds will be used as reimbursement for COVID-19 related sick leave, paid to County General Employees in the first and second quarter of 2023, in accordance with the Temporary 2023 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to approve the request of Hannah Ross, Clerk, for the following transfer of funds:

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$163.41  
Increase 2300-2001-40501 *911 Refunds and Reimbursements* in the amount of \$163.41

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$163.41  
Increase 2302-2001-40501 *Refunds/Reimbursements/Receipts* in the amount of \$163.41

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$326.81  
Increase 2322-2002-40503 *EMA Transfer In* in the amount of \$326.81

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$3,355.98  
Increase 2550-5000-40547 *JFS Transfer In* in the amount of \$3,355.98

Said funds will be used as reimbursement for COVID-19 related sick leave, paid to Special Revenue Employees in the first and second quarter of 2023, in accordance with the Temporary 2023 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF TRANSPORTATION CONTRACT – JFS**

Motion moved by Mr. Gray upon the recommendation of Sheri Tabor, JFS Director, to approve the service contract with BCJFS and FRS Transportation, 313 Chillicothe Avenue, P.O. Box 502 Hillsboro, Ohio 45133, for Non-Emergency Transportation (NET), effective July 1, 2023 through June 30, 2024, in the amount of \$810,521.00. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF TRANSPORTATION CONTRACT – JFS**

Motion moved by Mr. Applegate upon the recommendation of Sheri Tabor, JFS Director, to approve the service contract with BCJFS and The Counseling Center, Inc., 411 Court Street, Portsmouth, Ohio 45662, for Non-Emergency Transportation (NET), effective July 1, 2023 through June 30, 2024, in the amount of \$52,500.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF PERSONNEL PROCEDURE MANUAL**

Motion moved by Mr. Gray to adopt a revised Personnel Policy Manual for Brown County Employees, said policy will supersede any previous policies. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea  
June 26, 2023

**IN THE MATTER OF BID OPENING – 2023 HUNTINGTON TOWNSHIP SLIP SITES – ENGINEER**

A bid opening was held this day in the office of the Brown County Board of Commissioners at 10:00 A.M. for the 2023 Huntington Township Slip Sites. The following 3 bids were received timely and will be forwarded to the Brown County Engineer for review and awarded at a later date.

Ohio-West Virginia Excavating Co. PO Box 128 Powhatan Point, Ohio 43942	\$ 1,075,431.45
JTM Smith Construction, Inc. PO Box 223 Fayetteville, Ohio 45118	\$ 875,538.20
Firehouse Construction, LLC. 720 E. Main Street West Union, Ohio 45693	\$ 1,255,642.35

In attendance were the following: Jeff Fisher, Firehouse Construction, Travis Smith, JTM Smith Construction, and Scott Moore, BC Engineer's Office.

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 26<sup>th</sup> day of June, 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

6/22/2023  
Commissioner Tony Applegate attended a building plan meeting. In attendance: Darin Schweickart, DS2 Architects, Connie Ayers, Bethany Phillips, and Margery Paeltz, Board of Elections.  
Commissioner Barry Woodruff attended the Records Commission Meeting.  
Commissioner Daryll Gray attended the Southern Ohio Buckeye Safety Council meeting, The Willow Event Center.

6/26/2023  
Commissioners met with Justin Grant, CEBCO, to review the 1<sup>st</sup> quarter claims report for 2023.  
Commissioners met with Tom Peterson, EMA, to discuss the Department of Public Safety personnel transition.

Approval: June 28, 2023

  
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Barry Woodruff, President

  
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Daryll Gray, Member

  
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Tony Applegate, Member

  
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Hannah Ross, Clerk

June 26, 2023