

The Board of County Commissioners, Brown County, Ohio, met in regular session this 1st day of May, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Applegate to approve the request of Barbara Davis, Director, for a supplemental appropriation of unappropriated funds from 2324 *EMA Mitigation Grant Fund* in the amount of \$8,330.00 into 2324-2002-52118 *Mitigation Grant Contract Services*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF NOTICE TO BIDDERS – 2023 BROWN COUNTY LINE STRIPING PROJECT – ENGINEER

Motion moved by Mr. Gray upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2023 Brown County Line Striping Project. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

NOTICE TO BIDDERS

Scaled bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until **9:00 a.m. on May 31, 2023** for:

2023 Brown County Line Striping

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

The work shall meet the State of Ohio Department of Transportation Construction and Material Specifications, including appropriate changes and Supplemental Specifications in effect as of the contract date.

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at **10:30 a.m. on May 31, 2023**.

By order of the Board of Brown County Commissioners, Brown County, Ohio.

IN THE MATTER TO RECORD REIMBURSEMENT OF FUNDS – DEVELOPMENT

Motion moved by Mr. Applegate to record the reimbursement of funds for the Target of Opportunity Grant, grant number B-D-19-1AH-1, in the amount of \$2,250.00, and Aberdeen Market Street Project #4, grant number B-F-19-1AH-1, in the amount of \$164.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CONTRACT – 2023 PARKING LOT RESURFACING – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to enter contract with Roberts Paving, 4354 W. Wildcat Road, Hillsboro, Ohio 45133, for the 2023 Parking Lot Resurfacing, effective May 1, 2023 and shall terminate September 15, 2023. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

May 1, 2023

IN THE MATTER OF RESOLUTION – 911 COMMUNICATIONS CENTER HVAC REPLACEMENT PROJECT

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea
RESOLUTION No. 05012023-1

SELECTING THE CONTRACTOR FOR THE 9-1-1 COMMUNICATIONS CENTER HVAC REPLACEMENT PROJECT AND AUTHORIZING EXECUTION OF THE AGREEMENT WITH THE CONTRACTOR

The Board of County Commissioners of Brown County, Ohio (the "Board") met on the 1st day of May, 2023, in Regular Session at the offices of said Board in the Administration Building, Georgetown, Ohio with the following members present:

- Barry L. Woodruff, President
- Daryll R. Gray, Member
- Tony Applegate, Member

The following resolution was presented by Mr. Applegate who moved its adoption, and seconded by Mr. Gray.

WHEREAS, the Board previously identified a need to replace the HVAC equipment for the Brown County 9-1-1 Communications Center (the "Project"); and

WHEREAS, the Board will pay for the Project using federal grant funding made available to the Board through the American Rescue Plan Act (ARPA) and the Board solicited bids in compliance with Ohio Revised Code 307.86 and 2 CFR 200.230(b)(1)(ii); and

WHEREAS, the Board received one bid from Advanced Facilities, Inc. ("Advanced Facilities") for the Project in the amount of \$89,456.00, which includes the base bid amount (\$84,536.00) and accepted alternate 1 (\$4,920.00), which Board believes to be an adequate number of qualified sources; and

WHEREAS, the County Administrator recommends that the contract for the Project be awarded to Advanced Facilities as the lowest responsible bidder, and requests authorization to negotiate and enter into an agreement with Advanced Facilities for the Project in an amount of \$89,456.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BROWN COUNTY, OHIO:

1. That the Board awards the contract for the Project to Advanced Facilities as the lowest responsible bidder; and
2. The Board authorizes the County Administrator working with legal counsel, to negotiate and execute an agreement with Advanced Facilities for the Project in the amount of \$89,456.00, and to execute any other documents necessary to effectuate the terms of the contract including any purchase orders.

IN THE MATTER OF PROCLAMATION – OLDER AMERICANS

Motion moved by Mr. Gray to adopt the following Proclamation. In attendance: Jenni Lewis, Area Agency on Aging District 7; Julie Ali, Area Agency on Aging District 7; Sue Lang, Brown County Senior Citizens; Dan Wickerham, ABCAP; Elaine Cady, ABCAP. Second: Mr. Applegate.

PROCLAMATION

Older Americans Month



AGING UNBOUND: MAY 2023

Whereas, Brown County includes a growing number of older Americans who contribute their strength, wisdom, and experience to our community; and

Whereas, communities benefit when people of all ages, abilities and backgrounds have the opportunity to participate and live independently; and

Whereas, Brown County recognizes the need to create a community that offers the services and supports older adults may need to make choices about how they age; and

Whereas, Brown County can work to build an even better community for our older residents by:

- Not limiting our thinking about aging.
- Exploring and combating stereotypes.
- Emphasizing the many positive aspects of aging.
- Inspiring older adults to push past traditional boundaries, and
- Embracing our community's diversity.

Now, therefore, we, the Brown County Commissioners, do hereby proclaim May 2023 to be Older Americans Month. We urge every resident to celebrate our older citizens, help to create an inclusive society, and accept the challenge of flexible thinking around aging.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

May 1, 2023

IN THE MATTER OF SPECIAL SESSION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to hold a special meeting on Tuesday, May 2, 2023. The special meeting will take place at the Administration Building, 800 Mount Orab Pike, Suite 111, Georgetown, Ohio 45121 at 10:30 a.m., to discuss potential floor plans for the Board of Elections. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 1st day of May, 2023. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

4/27/2023

Commissioner Daryll Gray attended Southern Ohio Buckeye Safety Council meeting, ABCAP.
Commissioner Barry Woodruff attended the OVRDC FY22 Audit Entrance Meeting.
Commissioner Barry Woodruff attended the OVRDC Executive Committee Meeting, Waverly.

4/28/2023

Commissioner Daryll Gray attended the virtual Appalachian Community Grant Program Update meeting.

Approval: May 3, 2023



Barry Woodruff, President



Daryll Gray, Member



Tony Applegate, Member



Hannah Ross, Clerk