

The Board of County Commissioners, Brown County, Ohio, met in regular session this 6<sup>th</sup> day of March, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF RESOLUTION – ENTER CONTRACT WITH COURTHOUSE COMPUTER SYSTEMS**

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**RESOLUTION #03062023-1  
A RESOLUTION TO ENTER CONTRACT  
WITH COURTHOUSE COMPUTER SYSTEMS  
O.R.C. § 305.25**

The Board of County Commissioners of Brown County, Ohio, met on the 6<sup>th</sup> day of March, 2023, in Regular Session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff, President
- Daryll Gray, Member
- Tony Applegate, Member

The following resolution was presented by Mr. Applegate who moved its adoption, and seconded by Mr. Gray.

**WHEREAS**, pursuant to Section 305.25 of the Ohio Revised Code, a county board of commissioners may enter a contract on behalf of the county; and

**WHEREAS**, the Brown County Recorder has requested proposals for integrated records management system to better streamline access to information for the public and improve Recorder’s staff efficiencies; and

**WHEREAS**, the Recorder has ensured there are no penalties for ending the agreement with the current vendor; and

**WHEREAS**, the Recorder has also said there will be no additional costs incurred by Brown County because the pricing provided by Courthouse Computer Systems is the same as the current vendor; and

**WHEREAS**, the Board of Commissioners desires the Recorder to have user friendly software to better serve the public and carry out her duties.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of Brown County, Ohio, that on the above findings, hereby selects Courthouse Computer Systems as the contractor for said work;

**IN THE MATTER TO ENTER CONTRACT–SCANNING AND DATA EXTRACTION SERVICES–RECORDER**

Motion moved by Mr. Gray to enter contract with Courthouse Computer Systems, 50101 Governor’s Drive #130, Chapel Hill, North Carolina 27517, for scanning and data extraction services at the Brown County Recorder’s Office, 800 Mt. Orab Pike, Suite 151 Georgetown, Ohio 45121, effective April 1, 2023 through March 31, 2027, contract amount is \$3.25 per document recorded in Brown County during the contract period. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 6<sup>th</sup> day of March, 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

3/02/2023

Commissioners Barry Woodruff and Tony Applegate attended a Brown County Land Reutilization Corporation Meeting.

3/06/2023

Commissioners met with Justin Grant, CEBCO, to review the 4<sup>th</sup> quarter claims report for 2022.

Commissioners met with Chief Deputy Hodges, BCSO, to discuss the OneOhio Region 9 monthly meeting.

Commissioners met with Damon Lucas, FRS Transportation, for an update on non-emergency medical and public transportation services in the County.

Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: March 8, 2023

  
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Barry Woodruff, President

  
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Daryll Gray, Member

  
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Tony Applegate, Member

  
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Hannah Ross, Clerk

March 6, 2023