

The Board of County Commissioners, Brown County, Ohio, met in regular session this 9th day of January, 2023 with the following members present: Daryll R. Gray, Member Barry Woodruff, Member Tony Applegate, President

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROSECUTOR

Motion moved by Mr. Woodruff to approve the request of Zac Corbin, Prosecutor, for a supplemental appropriation of unappropriated funds from 2488 *Prosecutor Victims Assistance Fund* in the amount of \$150.00 into 2488-3006-52114 *PVA Travel Expenses*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Hannah Ross, Clerk, for a supplemental appropriation of unappropriated funds from 2014 *American Rescue Plan* in the amount of \$1,948.24 into 2014-1000-52133 *Transfer Out*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Hannah Ross, Clerk, for a transfer of funds from 2014-1000-52133 *ARP Transfer Out* in the amount of \$416.00 into 1000-1000-40547 *Refunds/Reimbursements/Transfer*, said funds will be used as reimbursement for COVID-19 related sick leave, paid to County General Employees in the fourth quarter of 2022, in accordance with the Temporary 2022 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Hannah Ross, Clerk, for the following transfer of funds:

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$825.36
Increase 2300-2001-40501 *911 Refunds and Reimbursements* in the amount of \$825.36

Decrease 2014-1000-52133 *ARP Transfer Out* in the amount of \$706.88
Increase 2550-5000-40547 *JFS Transfer In* in the amount of \$706.88

Said funds will be used as reimbursement for COVID-19 related sick leave, paid to Special Revenue Employees in the fourth quarter of 2022, in accordance with the Temporary 2022 COVID-19 Emergency Paid Sick Leave Policy. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF REQUEST FOR PROPOSAL FOR 9-1-1 COMMUNICATION CENTER HVAC REPLACEMENT

Motion moved by Mr. Woodruff to issue a Request for Proposal for the 9-1-1 Communication Center HVAC Replacement, pricing shall include the purchase, installation, and decommission of old equipment and on-going maintenance of the existing HVAC system, which is compatible with the existing Liebert Uninterruptible Power Supply System. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Gray to approve the request of Barb Davis, DPS Director, to release Tanya Reed, Telecommunication Specialist/E911 Dispatcher, from probationary status, effective 1/9/2023. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff upon the request of Barb Davis, DPS, to increase Kelsey Williams', Telecommunication Specialist/E911 Dispatcher, base rate of pay to \$17.17 and promote to full time permanent status, due to completion of probationary period. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

January 9, 2023

IN THE MATTER OF CHIP GRANT AGREEMENT B-C-22-1AH-1 – DEVELOPMENT

Motion moved by Mr. Gray, upon the recommendation of Kelly Cole, Development, to enter a grant agreement for B-C-22-1AH-1 Community Housing Impact and Preservation Program, Community Development Block Grant Program. In attendance: Kelly Cole, Development. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF CHIP GRANT AGREEMENT B-C-22-1AH-2 – DEVELOPMENT

Motion moved by Mr. Woodruff, upon the recommendation of Kelly Cole, Development, to enter a grant agreement for B-C-22-1AH-2 Community Housing Impact and Preservation Program, HOME Investments Partnership Program. In attendance: Kelly Cole, Development. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN SINE DIE

Motion moved by Mr. Gray, WHEREAS, there being no further business transaction for the year of 2022, this Board of Commissioners hereby adjourn SINE DIE. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – REORGANIZE BROWN COUNTY BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Gray.

RESOLUTION NO. 01092023-1

IN THE MATTER TO REORGANIZE BROWN COUNTY BOARD OF COMMISSIONERS

WHEREAS, The Board of County Commissioners of Brown County, Ohio, met on the 9th day of January, 2023 in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff
- Daryll Gray
- Tony Applegate

WHEREAS, The Board reorganizes on an annual basis;

THEREFORE, BE IT RESOLVED THAT, Barry Woodruff, be elected to serve as President of this Board of Commissioners, Brown County, Ohio for the year of 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – DESIGNATE OFFICIAL VOTING REPRESENTATIVE AND ALTERNATE FOR PURPOSE OF ANNUAL CCAO MEETING

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

RESOLUTION # 010902023-2

RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2023

Commissioner Applegate moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that **Barry Woodruff** is designated as the Official Voting Representative of Brown County, Ohio.

BE IT FURTHER RESOLVED that **Daryll Gray** is designated as the Alternate Voting Representative of Brown County, Ohio.

The motion was seconded by Commissioner Gray.

January 9, 2023

PASSED AND ADOPTED by the Board of County Commissioners of Brown County at Georgetown, Ohio, on the 9th of January, 2023.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ADOPT A COVID-19 SICK LEAVE POLICY

Motion moved by Mr. Gray to adopt the Temporary 2023 COVID-19 Emergency Paid Sick Leave Policy to provide additional sick leave to employees affected by COVID-19. See complete policy on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF AMENDED RESOLUTION-BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea
AMENDED RESOLUTION # 04112022-2

A RESOLUTION AMENDING THE APPROVAL OF PETITION FOR THE ANNEXATION OF 13.750 ACRES AMENDED TO 96.406 ACRES OF LAND INTO THE VILLAGE OF GEORGETOWN

WHEREAS, pursuant to Sections, 709.021, and 709.023 of the Ohio Revised Code, an Annexation petition for the annexation of 96.406 acres of unincorporated land located in Pleasant Township, Brown County, Ohio, into the Incorporated Village of Georgetown, was filed with the Clerk of the Board of Commissioners on March 8, 2022.

WHEREAS, the Board of Brown County Commissioners accepted the petition for filing at their next scheduled meeting on March 9, 2022;

WHEREAS, The Village of Georgetown has consented to the annexation by filing as the Petitioner and executing the Petition;

WHEREAS, Pleasant Township has not filed consent or objection within 25 days of filing of petition;

WHEREAS, proof of the service of the notice of the filing of the petition of annexation upon all necessary landowners, the Trustees of Pleasant Township and the Clerk of the Village of Georgetown within five (5) days of the date of filing;

WHEREAS, copies of First-Class Mail validating notices were mailed to property owners and adjacent property owners, was filed with the Clerk of Board of Commissioners;

WHEREAS, Todd Cluxton, Brown County Engineer, approved the plat maps;

WHEREAS, the Board of Commissioners discussed the evidence presented in regular session April 11th at approximately 10:00 a.m.;

WHEREAS, the Board of Commissioners have examined the petition and find the same to be proper in all respects; and

WHEREAS, the Brown County Board of County Commissioners met in regular session on this 9th day of January 2023, at the office of said Board, with the following members being present:

- Barry Woodruff, President
- Darryl R. Gray, Member
- Tony Applegate, Member

Mr. Applegate moved for adoption of the following resolution:

BE IT HEREBY RESOLVED that the petition for the annexation of 96.406 acres of land located in the unincorporated area of Pleasant Township, Brown County, Ohio, into the Incorporated Village of Georgetown, Ohio, filed with the Clerk of this Board on the 11th day of April, 2022 be and hereby is, adopted.

Mr. Gray seconded the adoption of the resolution and the roll being called upon its adoption, the vote resulted as follows:

January 9, 2023

IN THE MATTER TO ENTER PURCHASING AGREEMENT – MILLENNIUM BUSINESS SYSTEMS

Motion moved by Mr. Gray to enter into a purchasing agreement with Millennium Business Systems, 1320 Kemper Meadow Drive, Suite 500, Cincinnati, Ohio 45240, to purchase one copier in the amount of \$4,648.00. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION - AUTHORIZING THE COUNTY ENGINEER TO USE THE "FORCE ACCOUNT" PURSUANT TO THE OHIO REVISED CODE – SECTION 5543.19

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO USE THE "FORCE ACCOUNT" PURSUANT TO THE OHIO REVISED CODE - SECTION 5543.19

The Board of County Commissioners of Brown County, Ohio, met in regular session on the 9th of January, 2023.

Commissioner Applegate moved the adoption of the following

RESOLUTION

WHEREAS, the Board of County Commissioners has decided that the health, welfare and safety of the people of Brown County can best and most efficiently be served by the "Force Account" in matters pertaining to maintenance, repair, construction, and reconstruction of Brown County roads, bridges, culverts etc.

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, Brown County, Ohio, does hereby authorize Todd Cluxton, Brown County Engineer to use the existing county employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Brown County during the year 2023; and,

BE IT FURTHER RESOLVED, that the Board of County Commissioners, Brown County, Ohio, does hereby authorize Todd Cluxton, Brown County Engineer to purchase all such materials, supplies, repair parts, tools, equipment, fuels, oils, etc., required to proceed with the force account in the year 2023, when the cost is less than one hundred thousand (\$100,000) dollars, and when he is permitted by law to undertake such construction, reconstruction, improvement, maintenance, or repair of roads, bridges, culverts etc., by force account.

WHEREAS, the Ohio Revised Code Section 153.64, 4931 and 4933, provides to the Board of County Commissioners, the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and,

WHEREAS, the Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and,

THEREFORE, BE IT RESOLVED that the Board of Brown County Commissioners does hereby authorize the Brown County Engineer to develop and administer permits for the above described activities within County road right-of-ways and to keep said permits with the permanent road records of Brown County; and,

Commissioner Gray seconded the Resolution and upon the roll being called, the Vote resulted in the adoption of the Resolution as follows:

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CONTRACT – LAND ACQUISITION

Motion moved by Mr. Gray upon the recommendation of Greg Lang, BCDD, to approve the contract with Jennifer and Tom Shanley, et al., for vacant land, located at 1 Hamer Road, Georgetown, OH 45121, in the amount of \$146,500.00. In attendance: Michael Jennings, In Focus. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

Commissioner Barry Woodruff exited the meeting at 10:28 a.m.

Commissioner Barry Woodruff re-entered the meeting at 11:15 a.m.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 9th day of January, 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

January 9, 2023

1/9/2023

Commissioner Barry Woodruff attended a Board of Revision Meeting.
Commissioners met with Kelly Cole to discuss progress on the Appalachian Community Grant.

Approval: January 11, 2023



Barry Woodruff, President



Daryll Gray, Member



Tony Applegate, Member



Hannah Ross, Clerk

January 9, 2023