

The Board of County Commissioners, Brown County, Ohio, met in regular session this 4th day of September, 2019 with the following members present: Tony Applegate, President Daryll R. Gray, Member Barry L. Woodruff, Member

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Gray to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, abstains Mr. Gray, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$8,019.50
BOE	\$696.53
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$35,346.63
COMMON PLEAS	\$404.80
CORONER	\$0
CSEA	\$0
DOG TAGS	\$3,880.28
E911	\$1,365.20
ECONOMIC DEVELOPMENT	\$0
EMA	\$360.42
ENGINEER HWY	\$13,172.56
ENGINEER OFFICE	\$0
ENGINEER SEWER & WATER	\$0
JFS	\$42,671.31
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$7,248.96
LAW LIBRARY	\$0
MAINTENANCE	\$9,474.51
MUNICIPAL	\$0
PROSECUTOR	\$577.24
RECORDER	\$0
SHERIFF	\$3,751.65
TITLE	\$10,886.41
TREASURER	\$0
GRAND TOTAL	\$137,856.00

IN THE MATTER OF ESTIMATE – 2019 OPWC PAVING – ENGINEER

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Brown County Engineer, for the following estimate for the 2019 OPWC Paving Project. Second: Mr. Gray.

PROJECT DESCRIPTION: 2019 OPWC Paving			ESTIMATE		Unit Prices		Total Cost	
Item No.	ODOT C&M	Description	Units	Quantities	Dollar	Cts	Dollar	Cts
1	203	EXCAVATION: C-39, NEW HOPE WHITE OAK STATION (Widen 2' each side, 6" deep)	C.Y.	1782	15	00	26,730	00
2	203	EXCAVATION: MCKINLEY ST. (FORMERLY KNOWN AS WOODWARD ST.) (Widen 2' each side, 6" deep)	C.Y.	88	20	00	1,760	00
3	203	EXCAVATION: MILLING (Castle, Smith, Stone Trace, Boulder) (1.25')	C.Y.	518	20	00	10,360	00
4	407	TACK COAT	GAL.	30,240	2	00	60,480	00
5	441	ASPHALT CONCRETE BASE: C-39 NEW HOPE WHITE OAK STATION (Widen 2' each side, 6" deep)	C.Y.	1782	115	00	204,930	00
6	441	ASPHALT CONCRETE BASE: MCKINLEY ST. (Widen 2' each side, 6" deep)	C.Y.	88	140	00	12,320	00
7	448	ASPHALT CONCRETE: C-21, WHITE OAK VALLEY RD., 4.728 MILES, 20' WIDE	C.Y.	2543	120	00	305,160	00
8	448	ASPHALT CONCRETE: C-39, NEW HOPE WHITE OAK STATION, 4.556 MILES, 20' WIDE, 2" THICK	C.Y.	3267	120	00	392,040	00
9	448	ASPHALT CONCRETE: C-87, BODMAN RD. (C-24 TO ST. RT. 32), 1.016 MILES, 20' WIDE	C.Y.	547	140	00	76,580	00
10	448	ASPHALT CONCRETE: C-108, OAKLAND RD., 2.050 MILES, 20' WIDE	C.Y.	1103	120	00	132,360	00
11	448	ASPHALT CONCRETE: NIK'S PASS, 0.207 MILES, 24' WIDE	C.Y.	125	140	00	17,500	00
12	448	ASPHALT CONCRETE: BROOKS MALOTT, 0.27 MILES, VARIES	C.Y.	270	140	00	37,800	00
13	448	ASPHALT CONCRETE: BERKSHIRE	C.Y.	250	140	00	35,000	00
14	448	ASPHALT CONCRETE: YOUNG	C.Y.	263	140	00	36,820	00
15	448	ASPHALT CONCRETE: LIMING FARM	C.Y.	121	140	00	16,940	00
16	448	ASPHALT CONCRETE: CASTLE	C.Y.	141	140	00	19,740	00
17	448	ASPHALT CONCRETE: SMITH	C.Y.	151	140	00	21,140	00
18	448	ASPHALT CONCRETE: STONE TRACE	C.Y.	90	140	00	12,600	00
19	448	ASPHALT CONCRETE :BOULDER DRIVE	C.Y.	90	140	00	12,600	00

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PROJECT DESCRIPTION: 2019 OPWC Paving

ESTIMATE

Item No.	ODOT C&M	Description	Units	Quantities	Unit Prices		Total Cost	
					Dollar	Cts	Dollar	Cts
20	448	ASPHALT CONCRETE: MCKINLEY (FORMERLY KNOWN AS WOODWARD ST.)	C.Y.	105	140	00	14,700	00
21	448	ASPHALT CONCRETE: WATER ST.	C.Y.	74	140	00	10,360	00
22	617	SHOULDER AGGREGATE	C.Y.	1573	50	00	78,650	00
23	624	MOBILIZATION	LUMP	LUMP			15,000	00
24	614	MAINTAINING TRAFFIC	LUMP	LUMP			5,000	00
25	103	PREMIUM FOR PERFORMANCE BOND	LUMP	LUMP			8,000	00

NOTE: UNLESS OTHERWISE INDICATED, QUANTITIES ARE CALCULATED USING AN AVERAGE THICKNESS OF 1.5". ALSO, INCLUDED IN THE ABOVE QUANTITIES IS A 2' APRON AT EACH DRIVEWAY AND A 10' APRON AT ALL INTERSECTING COUNTY AND TOWNSHIP ROADS.

Respectfully Submitted,

Grand Total: \$1,564,570.00

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Gray to accept as a matter of record the following Amended Certificate. Second: Mr. Woodruff.

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the amended certificate of estimated resources for the fiscal year beginning January 1st, 2019 as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/19	Taxes	Other Sources	Total
General Fund	\$ 3,389,984.82	\$2,900,000.00	\$ 8,033,101.00	\$14,323,085.82
Special Revenue	\$17,045,056.71		\$36,346,056.50	\$53,391,113.21

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF ELECTIONS

Motion moved by Mr. Woodruff to approve the request of Connie Ayers, BOE Director, for an appropriation change to decrease 1000-1004-52118 *Contract Services* in the amount of \$2,500.00 and increase 1000-1004-52542 *Fees and Dues*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Miranda Lowe-Hanselman, Assis. Clerk, for a supplemental appropriation of unappropriated funds from CGF 1000 in the amount of \$17,000.00 into 1000-1000-52111 *Postage*, additional funds are needed to sustain postage costs for the remainder of 2019. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – ENGINEER

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Engineer, for an appropriation change to decrease 2521-4004-52140 *Engineer Office Liability Insurance* in the amount of \$3,000.00 and increase 2521-4004-52116 *Engineer Office Other Expenses* in the amount of \$3,000.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Gray to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from *Auto & Gas* 2521 in the amount of \$42,500.00 into the following accounts:

- 2521-4003-51124 *Road Health Insurance*, in the amount of \$16,500.00
 - 2521-4004-51124 *Office Health Insurance*, in the amount of \$26,000.00
- Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROSECUTOR

Motion moved by Mr. Woodruff to approve the request of Zachary Corbin, Prosecutor, for a supplemental appropriation of unappropriated funds from 2489 *Drug Crime Task Force* in the amount of \$22,968.44 into 2485-3006-51115 *Drug Task Force Jag Grant Salary*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

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IN THE MATTER OF RESOLUTION WITHDRAWING THE SALE OF FORFEITED REAL PROPERTY – PROSECUTOR

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

RESOLUTION NO. 09042019-1

The Board of County Commissioners, Brown County, Ohio, met in regular session on the 4th day of September, 2019, with the following members present:

- Tony Applegate, President
- Barry Woodruff, Member
- Daryll Gray, Member

RESOLUTION WITHDRAWING REAL PROPERTY FROM OCTOBER 7, 2019 SALE

Mr. Gray moved for the adoption of the following Resolution:

WHEREAS, the Board of County Commissioners, Brown County, Ohio passed Resolution 08262019 authorizing the sale of property located at 10707 Eastside Road, in Clark Township, Brown County, Ohio, and identified by Parcel Identification Number 03-002436.0200 (the "Eastside Road Property") by public auction to be held on October 7, 2019; and

WHEREAS, the Board of Commissioners reserved the right to withdraw the property from the auction at any point prior to the auction; and

WHEREAS, the Board of County Commissioners now desires to withdraw the sale of the Eastside Road Property from the October 7, 2019 public auction.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Brown County, Ohio, with at least two-thirds of its members thereto concurring as follows:

SECTION I

The Board withdraws the Eastside Road Property from the public auction on October 7, 2019.

SECTION II

The Brown County Drug and Major Crimes Task Force is authorized to perform any clean-up of the Eastside Road Property and shall notify the Board when the Eastside Road Property is ready for sale.

SECTION III

That the Board of County Commissioners hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Woodruff seconded the motion and on roll call, the vote resulted as follows:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

IN THE MATTER OF BIDS RECEIVED - 2019 MARTIN HILL ROAD GABION BASKETS – ENGINEER

Motion moved by Mr. Woodruff, upon the request of Todd Cluxton, Engineer, all Bids for the 2019 Martin Hill Road Gabion Basket Project received on August 26, 2019 exceeded the Brown County Engineer's Estimate by more than 10% and are therefore rejected. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

Commissioner, Tony Applegate, exited the meeting at 10:05 a.m.

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IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Gray to accept the resignation of Charlyn Liming, Telecommunications Specialist/911 Dispatcher, effective 9/5/2019. In attendance: Barb Davis, DPS. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, absent

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff, upon the recommendation of Barb Davis, DPS, to hire Lauren Orick as a full-time Telecommunication Specialist/E911 Dispatcher, at the entry rate of pay of \$12.46/hr. effective September 23, 2019. In attendance: Barb Davis, DPS. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, absent

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Gray to approve the request of Barb Davis, DPS, for a supplemental appropriation of unappropriated funds from 2322 *Emergency Management* in the amount of \$1,100.00 into 2322-2002-51111 *EMA Salary/Hourly*. In attendance: Barb Davis, DPS. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, absent

Commissioner, Tony Applegate, re-entered the meeting at 11:20 a.m.

IN THE MATTER OF BROWN COUNTY EMERGENCY OPERATIONS PLAN – DPS

Motion moved by Mr. Woodruff, upon the request of Barb Davis, DPS, to adopt the Brown County Emergency Operations Plan to better provide the mitigation preparedness, response and recovery actions assure public welfare is preserved and restored. The EOP is an integral element in the emergency management effort. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, yea Mr. Applegate, yea

Commissioner, Daryll Gray exited the meeting at 2:00 p.m.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 4th day of September, 2019. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Gray, absent Mr. Applegate, yea

8/29/19

Commissioners attended a Land Reutilization Program Committee Meeting.

9/4/2019

Commissioners met with Mitch Sharp, JFS, and Brandy Duncan, JFS, for a department update. Commissioners attended an Open House at the Brown County Jail for Brown County Criminal Justice Task Force Members to view and walk through the dormitory addition.

Approval: September 9, 2019



Tony Applegate, President



Daryll Gray, Member



Barry Woodruff, Member



Sarah Beath, Clerk

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