

The Board of County Commissioners, Brown County, Ohio, met in regular session this January 23, 2012 with the following members present: Mr. Ralph Jennings, President Mr. William R. Geschwind, Vice President Mr. Rick Eagan, Member

#### **IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Geschwind to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Eagan.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

#### **IN THE MATTER OF TRANSFER OF FUNDS – BROWN COUNTY DEPARTMENT OF TRAVEL & TOURISM**

Motion moved by Mr. Eagan to approve the request of Sonja Cropper, Brown County Department of Travel & Tourism, for the following transfer of funds. Transfer from 15a15 (Transfer Out) funds the amount of \$4,840.82 into A45-3 (Transfer In). This is to cover Salaries, Medicare and PERS. Second: Mr. Geschwind.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

#### **IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY DEPARTMENT OF JOB & FAMILY SERVICES**

Motion moved by Mr. Geschwind to approve the request of David M. Sharp, Director, Brown County Department of Job & Family Services, for a supplemental appropriation of A00 (County General Fund) funds in the amount of \$350.00 into 9B7 (Other Child Care). Second: Mr. Eagan

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

#### **IN THE MATTER OF NEW HIRE – BROWN COUNTY COMMUNICATION CENTER**

Motion moved by Mr. Geschwind upon the recommendation of Rob Wilson, Director, Brown County Communication Center, to hire Jason Jackson as a Telecommunication Specialist/E911 Dispatcher to fill an existing vacancy within the Revised Table of Organization adopted by the Board of Commissioners on September 15, 2008. This position will have a probationary period of 365 days and will start at a probationary hourly rate of \$10.45 an hour. This position offer is also subject to the successful completion of a pre-employment drug screen and background check. Mr. Jackson's effective hire date will be January 30, 2012. Second: Mr. Jennings.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, nay

#### **IN THE MATTER OF PERSONNEL – BROWN COUNTY PLANNING COMMISSION**

Motion moved by Mr. Eagan to approve the request of Ron Bulow, Chairman of the Brown County Planning Commission, to make Amanda Brannock, as a 21 hour county employee of the Brown County Planning Commission after serving her probationary work status which began on October 11, 2011. Second: Mr. Geschwind.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

#### **IN THE MATTER OF AGREEMENT FOR SERVICES BETWEEN ATTORNEY VAL E. LEWIS AND ATTORNEY ZACHARY A. CORBIN FOR LEGAL REPRESENTATION IN CHILD SUPPORT CONTEMPT CHARGES**

Motion moved by Mr. Geschwind to enter into following agreement. Second: Mr. Eagan.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

Agreement for services between independent contractors, Attorney Val E. Lewis II, of Kelly & Wallace Co., L.P.A. located at 108 S. High Street, Mt. Orab, Ohio 45154 and Attorney Zachary A. Corbin located at P.O. Box 269, Mt. Orab, Ohio 45154.

##### **I. SERVICES**

1. The Contractor agrees to provide legal representation for all indigent persons who have child support contempt charges brought against them.
2. County agrees that the Contractor's independent decision shall govern the legal representation provided. The determination of eligibility for representation will conform with the criteria set forth by the State of Ohio

representation will conform with the criteria set forth by the State of Ohio Public Defender's Commission. Contractor further agrees to perform any tasks reasonably necessary to promote quality legal representation of indigent individuals in criminal proceedings.

3. Contractor agrees to complete any and all cases in which representation is commenced under the terms of the agreement. This contract does not prohibit the contractor from withdrawing from cases due to a conflict of interest recognized by the Court or from withdrawing due to a finding of a client's eligibility for appointed legal counsel. The contractor has discretion to determine whether a conflict of interest between himself and a client exists and thus electing not to represent said client.

## II. NON-DISCRIMINATION

1. Pursuant to O.R.C. Section 125.111, the Contractor agrees that the Contractor, any subcontractor, and any person acting on behalf of the Contractor or subcontractor, will not discriminate by reason of race, creed, color, religion, sex, handicap, national origin or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under this agreement. The Contractor further agrees that the Contractor, any subcontractor and any person acting on behalf of the Contractor or subcontractor shall not, in any manner, discriminate against, intimidate or retaliate against any employee hired for the performance of work under this agreement on account of race, creed, color, religion, sex, age, handicap, national origin or ancestry.

## III. COMPENSATION

1. In consideration for the services referred to in Section I to be performed by the Contractor, the County agrees to pay the Contractor a fee in the amount of \$4000.00. No additional expenses are reimbursable.
2. County will issue each month a check representing one-twelfth (1/12) of the total contract amount.

## IV. DURATION

1. This agreement shall commence on January 1, 2012 and shall terminate on December 31, 2012. This agreement may be terminated by either party upon thirty days written notice. Written notice shall be considered furnished when it is hand delivered or when it is sent by mail.
2. This contract will be renewed unless notice is given at the end of the contract term as described in the paragraph above.

### IN THE MATTER OF POST CERTIFICATE – COURTHOUSE REPAIRS

Motion moved by Mr. Eagan to approve the request of Lisa Spiller, Assistant Clerk, for the following post certificate. (Funds not encumbered in a timely manner). Second: Mr. Geschwind.

VENDOR	CODE	AMOUNT
Mid State Contractors	O08 – 2	\$97,157.82

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

### IN THE MATTER TO PAYBACK ADVANCE - BROWN COUNTY ECONOMIC DEVELOPMENT

Motion moved by Mr. Geschwind to approve the request of Kelly Cole, Director, Brown County Economic Development, to pay back the advance from Journal 49/page 8. Pay Back \$19,498.00 from A90-I (CHIP Home Advance Out) in 47a (Advance In) and Pay Back \$30,000.00 from B90-I (CHIP CDBG/OHTF Advance Out) into 47a (Advance In). Second: Mr. Eagan.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

### IN THE MATTER OF RESOLUTION – AUTHORIZING PROCUREMENT FOR SERVICES FOR THE CHIP PROGRAM

Motion moved Mr. Eagan to adopt the following Resolution. Second: Mr. Geschwind.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea  
(Continued on next page)

January 23, 2012

**Brown County Resolution # 01232012**

Resolution authorizing the procurement of the services of a management firm or individual to assist in the development of the grant application and to administer/oversee the CHIP program should the application receive funding.

Whereas, the State of Ohio, Department of Development, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the 2012 Community Housing Improvement Program provided through the State of Ohio, Department of Development;

Whereas, Brown County, Ohio wishes to acquire the assistance of a management firm or individual to assist with the application development and oversee the administration of the grant should the county be awarded funding;

Whereas, Brown County seeks to be in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That advertisement for the services listed above will be placed in the county's local newspaper of record with a minimum 10 day response window and will also appear on the Brown County Commissioners Website for the period concurrent to the newspaper advertisement.

Section 2: That Brown County will also invite management firms/individuals known to the Ohio Department of Development to submit responses to the Request for Qualifications

Section 3: That Brown County hereby agrees to act in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

**IN THE MATTER OF POST CERTIFICATE – BROWN COUNTY SHERIFF**

Motion moved by Mr. Geschwind to approve the request of Tammy Dillinger, Brown County Sheriff's Office, for the following post certificates. (Funds not encumbered in a timely manner). Second: Mr. Eagan.

VENDOR	CODE	AMOUNT
Downes Fishel Hass Kim	6A6	\$ 43.75
Southern Ohio Pathology Consultants	6A8	\$ 35.00
Kevin Dugan	6A8	\$ 60.00
East Surgical Group Inc.	6A8	\$ 75.00
Valley Emergency Physicians Ohio	6A8	\$311.00

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COURTHOUSE REPAIRS**

Motion moved by Mr. Eagan to approve the request of Lisa Spiller, Assistant Clerk, for a supplemental appropriation of unappropriated O08 (Contract Repairs) funds in the amount of \$366,965.63 into O08-2 (Contract Repairs). Second: Mr. Geschwind.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

**IN THE MATTER OF CHANGE ORDER – BROWN COUNTY AIRPORT REHABILITATE AIRFIELD LIGHTING PROJECT**

Motion moved by Mr. Geschwind to approve the request of Dorothy Ferris, Director, CDBG, for a change order made by Ludwig Contracting Inc. P.O. Box 128, Cedar Grove, IN 47016 on the FAA Project: 3-39-0038-0810 – Rehabilitate Airfield Lighting Project. The original contract amount was \$339,164.25. The new contract amount has been adjusted to \$331,589.76. Second: Mr. Eagan.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY COMMUNITY BOARD OF ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES**

(Continued on next page)

January 23, 2012

Motion moved by Mr. Eagan to approve the request of Deanna J. Vietze, Brown County Community Board of Alcohol, Drug Addiction and Mental Health Services Business Manager, for a supplemental appropriation of unappropriated T43 (MH/MEDICAID) funds in the amount of \$6,000.00 into T43-5C (Contract Services). Second: Mr. Geschwind.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

**IN THE MATTER TO PAY ALESHA CRAWFORD - BROWN COUNTY CLERK OF COURTS EMPLOYEE FROM ACCUMULATED LEAVE FUND**

Motion moved by Mr. Geschwind to approve the request of Michele Harris, Brown County Clerk of Courts, to pay Alesha Crawford accumulated vacation leave (199.053 hours) from A15-1 (Accumulated Leave). Second: Mr. Eagan.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

**IN THE MATTER TO PAY BARRY SINGLETON - BROWN COUNTY CLERK OF COURTS EMPLOYEE FROM ACCUMULATED LEAVE FUND**

Motion moved by Mr. Eagan to approve the request of Michele Harris, Brown County Clerk of Courts, to pay Barry Singleton accumulated vacation leave (11.79 hours) from A15-1 (Accumulated Leave). Second: Mr. Geschwind.

ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea

**1/19/12**

The Commissioners attended a Chamber of Commerce meeting held at the News Democrat in Georgetown, Ohio. The Commissioners met with Sonja Cropper, Brown County Travel & Tourism, to discuss operation of the Brown County Travel & Tourism.

**1/20/12**

The Commissioners met with Michele Harris, Brown County Clerk of Courts, to discuss operation of the Brown County Clerk of Courts.

Commissioner Ralph Jennings attended a CCAO meeting held in Columbus, Ohio.

**1/23/12**

The Commissioners met with Rob Wilson, Brown County Communication Center, to discuss the operation of the Brown County Communication Center.

The Commissioners met with Mitch Sharp, Director, Brown County Job & Family Services, and Sherri Durbin, Brown County Job & Family Services Fiscal Officer, to discuss operation of the Brown County Job & Family Services.

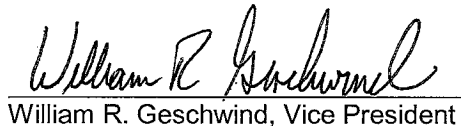
**IN THE MATTER TO ADJOURN**

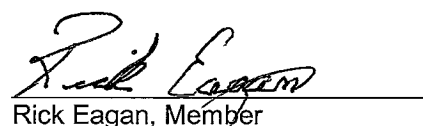
Motion moved by Mr. Geschwind to adjourn this meeting with no further business before the Board this day January 23, 2012. Second: Mr. Eagan.

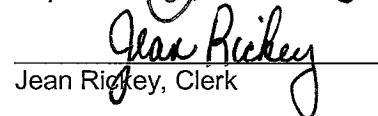
ROLL CALL VOTE: Mr. Jennings, yea Mr. Geschwind, yea Mr. Eagan, yea

Approval: January 25, 2012

  
Ralph Jennings, President

  
William R. Geschwind, Vice President

  
Rick Eagan, Member

  
Jean Rickey, Clerk